

VILLAGE OF ELLENVILLE  
BOARD MEETING  
March 9, 2020  
6:00 p.m.

Meeting called to order with the Pledge of Allegiance by Mayor Kaplan at 6:08 p.m.

ROLL CALL

Mayor Jeffrey Kaplan	Present
Deputy Mayor Younger	Present
Trustee Francisco Oliveras	Present
Trustee Patricia Steinhoff	Present
Trustee Moschetta	Present

ALSO PRESENT

Michael Warren, Village Manager  
Traci Jeter, Village Clerk  
Daniel Tucker, Village Treasurer  
Abigail Osgood, Village Attorney – Absent w/notice  
Brian Schug, Code Enforcement Officer – Absent w/notice

APPROVAL OF MINUTES

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to approve the minutes of February 10<sup>th</sup> and February 24<sup>th</sup>, 2020.  
All in favor – Aye – motion carried

PUBLIC HEARING -  
CONTINUANCE OF  
LOCAL LAW #2 OF 2020

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to open public hearing on Local Law #2 of 2020.  
All in favor – Aye- motion carried

Debra Bissett - Phyllis Drive - Was before the Board tonight to address concerns on the possibility of people purchasing town houses in Ellenridge and turning them into Airbnb's. She is also worried for the health and safety of people that are renting short-term rentals.

Paul Lonstein – Westwood Avenue - Was before the Board tonight to address his' concerns on short-term rentals and to inform the Board that the owner of 10 Diane Drive has now changed their search from the Ellenville area to the Catskill Area. Mr. Lonstein also believes that since this is being advertised as a forty person rental it is a building department issue.

Mayor Kaplan will inform Code Enforcement Officer Schug on this matter.

Evan Trent -32 Highland Terrace- Was before the Board tonight to also address his' concerns over short-term rentals. Even though Mr. Trent is for short term rentals, long-term investment properties should not be bought up simply for this use.

Anna Mott's – Greenfield Park – Was before the Board tonight to go over the presented local law #2 – Short – term rentals.

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to adjourned the public hearing to March 23, 2020 at 6:00 p.m.  
All in favor – Aye –motion carried

## PETITIONERS AND CORRESPONDENCES

Cassie Spoor – 18 Clifford Street - Was before the Board tonight to thank them for the cleanup at the car dealership and to also give Brian Schug a big thanks since he was not there tonight.

Mrs. Spoor wanted to also invite the Board to Village Hall, 3rd floor on March 10<sup>th</sup> at 5:30 p.m. for the kick off of the Joan Beck Mentoring Recreation Center Event.

Adriana Maganya – 253 Briggs Highway – Was before the Board tonight asking for the Village of Ellenville to take a pledge to become a climate smart community.

Mayor Kaplan would like to know what the Board needs to do and would like the Village Clerk to have the resolution and information needed for the next meeting of March 23<sup>rd</sup>, 2020.

#### SEWER REPORT

Motion by Trustee Oliveras, seconded by Trustee Moschetta to re-affirm the emergency expenditure of \$3,750.00 to APGN, Inc. for a site recommendation of the Sewer Department Foreman.  
All in favor – Aye- motion carried

#### MANAGER'S REPORT

Village Manager spoke to the Board on the following:

- 1) 5<sup>th</sup> Floor tenants – They have moved in and will start paying rent as of April, 2020.
- 2) Scheduling of budget meetings – Board will contact Village Manager to set up meetings to discuss the budget.

#### TREASURER'S REPORT

Treasurer Tucker spoke to the board about leasing village vehicles instead of buying them outright (Resolution #5) and the transferring of money for debt account to the General Fund for monies laid out to the Water Improvement Project EFC – (Resolution #7).

The Mayor gave a short report on the Joseph Stoeckeler Memorial Park and Golf Course before continuing on with resolution #1.

## RESOLUTIONS

### MOTION HIRING SEASONAL HELP AT THE JOSEPH STOECKELER MEMORIAL PARK AND GOLF COURSE (RESOLUTION #1)

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to hire the following part-time people as seasonal help at the Joseph Stoeckeler Memorial Park and Golf Course at a rate of \$15.00 per hour.

- 1) Tom Wright – Golf Course Superintendent
- 2) Frank Muller – Golf Shop
- 3) John Wilhelm – Golf Shop
- 4) Joan Wilhelm – Golf Shop
- 5) Norman Levendos – Golf Shop
- 6) Julia Connor – Golf Shop

All in favor – Aye – motion carried

Mayor Kaplan would like to recognized Paul Craft for all his' hard work at the golf course.

Mayor Kaplan stated that the part-time help will alternate work schedules and all workers will not work at the same time.

### MOTION RE-AFFIRMING MANAGER TO SIGN 5<sup>TH</sup> FLOOR LEASE AGREEMENT (RESOLUTION #2)

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the Village Manager to sign 5<sup>th</sup> floor lease agreement with Woodchips Construction, Inc. in the amount of \$2,750.00 per month effective March 1, 2020 – February 28, 2022 and rent will start April 1, 2020.

All in favor – Aye (3) – Sustained – Trustee Moschetta  
Motion carried

MOTION AUTHORIZING  
THOMAS VANLEUVEN TO  
ATTEND TRAINING  
(RESOLUTION #3)

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to authorize Thomas Vanleuvan to attend the GIS and Facilities Management Training in Peekskill, New York on March 25, 2020 in the amount of \$80.00 upon recommendation of the Water Department Foreman.

All in favor – Aye- motion carried

Mayor Kaplan expressed to the Board that as a Board they should from time to time attend conferences or classes so that they can see what other communities are doing.

MOTION AUTHORIZING  
EXPENDITURE TO NICHOLAS  
MERRILL  
(RESOLUTION #4)

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize the expenditure of \$14,120.00 to Nicholas Merrill for miscellaneous maintenance equipment at the Joseph Stoeckeler Memorial Park and Golf Course upon recommendation of the Village Manager (this expenditure will be paid from the Joseph Stoeckeler Memorial Park and Golf Course fund).

All in favor – Aye- motion carried

MOTION RESCINDING  
PREVIOUSLY APPROVED EXPENDITURE  
FOR THE 2019 DODGE RAM 3500 AND AUTHORIZING  
MANAGER TO SIGN LEASE FOR  
SAID EQUIPMENT  
(RESOLUTION #5)

Motion by Trustee Oliveras, seconded by Trustee Moschetta rescind the previously approved expenditure for a 2019 Dodge Ram 3500 Street Department truck and authorize the Village Manager to sign a four year lease on this expenditure with a \$1.00 buyout at the end of lease upon recommendation of the Village Manager.  
All in favor – Aye –motion carried

MOTION AUTHORIZING  
CLERK TO ADVERTISE  
FOR A PUBLIC HEARING FOR  
THE 2020 CFA SMALL CITIES CDBG  
APPLICATION  
(RESOLUTION #6)

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize the Village Clerk to advertise for a public hearing on April 27, 2020 at 6:15 p.m. for the purpose of discussing the 2020 CFA Small CDBG application, eligible activities, program requirements, past projects, possible future projects and public comments and suggestions upon recommendation of the Village Manager.  
All in favor – Aye – motion carried

MOTION AUTHORIZING  
TREASURER TO TRANSFER  
MONEY FROM THE ELLENVILLE  
RESERVE DEBT ACCOUNT  
(RESOLUTION #7)

Motion by Trustee Moschetta, seconded by Trustee Steinhoff to authorize the Village Treasurer to transfer \$132,295.60 from the Ellenville Reserve for debt account as partial reimbursement to the General Fund for monies laid out on the Water Improvement Project EFC: (V) 15003.

All in favor – Aye – motion carried

MOTION AUTHORIZING  
CLERK TO GO OUT TO  
BID ON THE CIRCLE  
AVENUE WATER MAIN,  
HYDRANT AND VALVE  
REPLACEMENT PROGRAM  
(RESOLUTION #8)

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to authorize the Village Clerk to go out to bid on the Circle Avenue Water main, Village hydrant and valve replacement program upon recommendation of the Village Manager.

All in favor – Aye- motion carried

BOARD REPORTS

Trustee Moschetta – Wanted updates on the following:

- 1) Balance on website payment - Mayor Kaplan informed him that the Village is right on track with payment
- 2) The third hole at the golf course – Mayor Kaplan informed Manager Warren to make sure that repairing the third hole moves along and gets done.
- 3) Contacting the Town to help out during events – Treasurer Tucker informed him that the Village has received estimates from the Chief on staffing and Trustee Moschetta will stop in the see him

- 4) Street Department lawn mower the Village is selling – Can the Village use this mower at the Club – Mayor Kaplan would like Manager Warren to get details and get back in touch with Trustee Moschetta.

Trustee Steinhoff – Asked the Village Manager if he had spoken to the Superintendent of Schools in regards to the softball field. Manager Warren had spoken to Michael Jeter on this matter and even though the Village owns this property and has no problem helping out but the school uses it exclusively and this should be something they take care of.

Trustee Steinhoff would like for Manager Warren, Lisa Wiles and Vince Napoli to sit down and discuss this matter.

Deputy Mayor Younger – Wanted to know the status on the Emergency Shelter. Manager Warren informed the Board that the Emergency Shelter is moving along.

Trustee Oliveras – Nothing at this time

ADJOURN

Motion by seconded by to adjourn at 7:27 p.m.  
All in favor – Aye – motion carried

Respectfully submitted,

Traci Jeter  
Village Clerk